

D. J. "Dr. D." Wedding Planning Resource



Plan the wedding of your dreams with my helpful hints, tips and resources.



Wedding Day Memories Begin Here

Wedding Reception Planner

Contact Information

Bride's Name:

Groom's Name:

Phone:

Phone:

Email:

Email:

Party Date:

Start Time:

End Time:

Wedding Location:

Reception Location:

Order of Events

<u>Sequence</u>	<u>Time</u>	<u>Event</u>
		Wedding Ceremony <i>(if DJ is providing the music)</i>
		Cocktail Hour <i>(if DJ is providing the music)</i>
		Reception Start
		Grand Entrance
		Receiving Line <i>(estimate approximately 15 seconds per guest. Not recommended due to the amount of time required – 25 min for 100 guest)</i>
		First Dance
		Wedding Party Dance <i>(can be combined with first dance)</i>
		Toast
		Open Dancing
		Meal
		Father/Daughter Dance <i>(can be combined with Mother/Son Dance)</i>
		Mother/Son Dance <i>(can be combined with Father/Daughter Dance)</i>
		Open Dancing
		Cake Cutting
		Bouquet / Garter
		Last Dance
		Grand Exit

Note: The printed order of events is only a suggestion. Every reception is different, and this is YOUR DAY. Any event may be added, removed, or rearranged as long as it's clearly indicated in the above table.

Remember to review this schedule with your caterer and DJ!

Location Information

Name / address of establishment:

Contact name:

Phone:

Primary room name/location:

Floor:

Directions to reception (*use back or additional sheet if necessary*)

General Information

Number of guest:

Adults:

Children

Type of meal being served (*buffet, sit down*):

Is there “dead air time” during which I shouldn’t play?

Tuxedos are normal outfit for MCs and Djs. If you wish a less formal attire, detail preference here:

Contact Information For Other Party Professionals

Please give business name, contact name, and phone number for each of the following. Give phonetic pronunciation of difficult names.

Party Planner:

Caterer:

Photographer:

Videographer:

Detailed Information For Specific Events

Music For Wedding Ceremony (If DJ Providing Music)

Wedding Party Entrance (some suggestions follow):

- * Canon in D (Pachelbel) (Traditional)
- * Watermark (Enya) (Contemporary)
- * Theme from Chariots Of Fire (Contemporary)
- * Wedding March Music (Traditional)
- * Chapel Of Love (Dixie Cups) (Very Contemporary)

Bride's Entrance (some suggestions follow):

- * Here Comes The Bride (Trumpet Begin) (Traditional)
- * The Wedding March / Bridal Chorus (Traditional)
- * Wedding March (Here Comes The Bride) (Contemporary)
- * The Hawaiian Wedding Song (Traditional)
- * The Wedding Song (Kenny G) (Contemporary)

Exit as Husband and Wife (some suggestions follow):

- * Wedding March (Exiting Music) (Traditional)
- * Arrival of the Queen of Sheba (Handel) (Traditional)
- * Theme From Chariots Of Fire (Yanni) (Contemporary)
- * Theme From Chariots Of Fire (John Williams) (Contemporary)
- * Exiting Song (Traditional)
- * By The Time This Night Is Over (Kenny G/ Peabo Bryson) (Contemporary)



Cocktail Hour

Music for cocktail hour (suggested genres are soft jazz, old slow song, or slow rock)

Reception Grand Entrance / Introductions

Introductions can be performed by the Djs, MC (Master of Ceremonies), or by someone else. *(Requests to change this at the reception will only be honored if given directly by the Bride or Groom to the MC.)* Who will be performing the introductions?

Suggested order of introductions (*note: you can opt to have the grandparents rise in their seats and recognize them there.*)

1. Bride's grandparents
2. Groom's grandparents
3. Bride's parents
4. Groom's parents
5. Bridesmaids and Groomsmen
6. Follow girl(s), Bell ringer, and Ring bearer
7. Maid/ Matron of Honor (combined with) Best Man
8. Bride and Groom

Wedding Party Entrance to the Reception:

- * *DJ Choice* The Wedding March for Receptions
- * Canon in D (Pachelbel) (Traditional)
- * Greatest Inspiration (Luther)
- * Chapel Of Love (Dixie Cups) (Very Contemporary)

Bride and Groom Entrance to the Reception:

- * Peter Gunn Theme
- * Let Get Married (Jagged Edge) (Up tempo)
- * 20th Century Fox FanFare (Traditional)

Please list those to be introduced during the grand entrance in the order they will be introduced. Use back or additional sheet if necessary.

<i>Names</i>	<i>Phonetic Pronunciations</i>	<i>How to introduce</i>

For the bride and groom, please clearly indicate how to introduced. Some common possibilities are as followed:

Mr and Mrs John Doe
Jane and John Doe
John and Jane Doe
Mr. And Mrs. Jane and John Doe

Receiving Line (optional)

Music:

First Dance

Music for the first dance(slow song recommended):

You can have us invite your guest to join in partway through the above song, or we can invite them up when the next song begins. We can have the wedding party join you first and invite the rest of the guest to join one verse later, or we can invite all of the guests (including wedding party) to join in at the same time. When and how do you want us to invite other guest join in?

First slow song after first dance (optional):

Type of music to continue with after first dance. I sitting down to cocktails/dinner, soft music is recommend. If there was some dancing before sitting down, high-energy dance music is recommend, but slow dancing or any other type can be if desired, you can also list specific songs here:

Grace

Blessing Name of person (with phonetic pronunciation) to be introduced to lead blessing

Toast

Name of person (with phonetic pronunciation) who will give the toast (usually the Best Man, could also be the Best Man & Maid/Matron of Honor together):

Should person giving the toast be introduced, or simply handed the microphone (circle one)?

Meal

For buffet (not applicable to sit down/served meal), we can do music trivia with the guest still sitting (to win the right to next for food). Is this OK?

Father/Daughter and Mother/Son Dances

Father/Daughter and Mother/Son dances can be combined or can be separate. Do you want them together or separate (circle one). If separate, who dances first: Father/Bride or Mother/Groom (circle one)? If separate, also indicate which song for each below

Music for Father/Daughter and Mother/Son dance (suggestion follow):

- * Unforgettable (Natalie Cole or Nat King Cole)
- * Wind Beneath My Wings (Bette Midler)
- * A Song For Mama (Boyz to Men)
- * Through the Years (Kenny Rogers)
- * Stand By Me (Ben E. King)
- * Always and Forever (Heatwave)
- * Daddy's Little Girl (Al Martino) not at Jewish weddings)
- * You've Got A Friend (James Taylor) (if someone other than Father/ Mother)
- * That's What Friends Are For (Wedding Party Dance)

We can invite all fathers/daughters and all mother/sons to dance instead of just the bride's and grooms alone. Do you want this?

You can have us invite your guests to join in the partway through the above song, or we can invite them up when the next song begins. We can have the wedding party join you first and invite the rest of the guests to join in one verse later, or we can invite all of the guests (including wedding party) to join at the same time. When and how do you want us to invite other guests to join in?

Dancing

How do you want to start off the general dancing after the Father/Daughter and Mother/Son dances? We recommend playing one additional slow song, and then going into a high-energy follow-along dance. Some specific suggestions follow.

Getting things started after slow song:

- * Old Time Rock and Rock (Bob Seger)
- * The Twist
- * 70s Rock
 - . We Are Family (Elvis Presley)
 - . Celebration (Kool and the Gang)
- * Group/Participation Dance
 - YMCA (Village People)
 - Electric Slide (Marcia Griffiths)
 - Hockey Pokey (Various)
 - Conga Line (Various)
 - "Cha Cha Slide"

Cake Cutting

Music to play during cake cutting (suggestion follow):

- * How Sweet It Is To Be Loved By You (James Taylor or Marvin Gaye)
- * Mission Impossible
- * Jeopardy Theme
- * It Had To Be You (Harry Connick Jr)
- * St. Elmo's Fire (John Parr)
- * Pick Up the Pieces (Average White Band)

Bouquet and Garter

Music (some suggestions follow):

Bouquet Toss

I'm Every Woman (Whitney Houston)
Girls Just Want to Have Fun (Cyndi Lauper)
Pretty Woman (Roy Orbison)
Girls, Girls, Girls (Motley Crue)
Pretty Young Thing (Michael Jackson)



Garter Toss Groom Removes Garter

Theme From Mission Impossible
Legs (ZZ Top)
The Stripper (David Rose)
I'm Too Sexy (Right Said Fred)

Garter Toss Invite Men Out

Peter Gunn (Duane Eddy)
Theme From Rocky (Rocky Orchestra)
Macho Man

Garter Catcher Puts Garter On Bouquet Catchers Leg

Theme Form Mission Impossible
The Stripper

Do you want the garter catcher to put the garter on the leg of the bouquet catcher (this is optional)?

The bouquet and garter toss can be done in an “ordinary” fashion, or it can be “livened up” by many different twists ask for ideas if you want to try something different. How do you want to do the bouquet and garter toss?

Will there be additional dancing after the bouquet and garter toss, or is it to be followed immediately by the last dance and end of the reception?

Last Dance

We can organize your guests into a circle around the bride and groom, pass the mic around and allow them to sing along with final song. Do you want to do this?